



Jefferson County 9-1-1 Emergency Communications District, Inc.

P.O. Box 9700 - Birmingham, Alabama 35220

Director: *Donnie P. West Jr.*

Deputy Director: *Michael G. Lee*

Board Members: Jon Lord, Stevan Parsons, David Smith, Philip Green, Mark Sims, Darryl Tavel, Rocky Bell - JeffCoAl911.org

Board Meeting Minutes Summary April 8, 2020

The monthly meeting of the Jefferson County 911 Emergency Communications District, Inc. (JC911ECD) was held remotely on Zoom through the following website on Wednesday, April 8, 2020:

<https://zoom.us/j/250193305?pwd=aW5lOWFqdkZmaWhBOUhQWjBHSkM5UT09>, Meeting ID: 250 193 305
Password: 68830

Chair Jon Lord stated the meeting was advertised in compliance with the Alabama Open Meetings Act. Meeting was advertised in compliance with Alabama open meetings act and pursuant to Governor Kay Ivey's March 18, 2020 Proclamation related to COVID-19 and the Open Meetings Act. Invocation was performed by Mark Sims. No pledge was conducted. Roll call was conducted by Inez Oden.

Board Members in attendance:

Chair Jon Lord
Rocky Bell
Philip Green
Mark Sims
David Smith

Absent:

Darryl Tavel

Chair Jon Lord stated a quorum was present and opened the Zoom meeting at 1:00p.m.

Staff members in attendance remotely: Director Donnie West, Deputy Director Michael Lee, Chief of Operation's Officer Lee Gaither, Chief Administrative Officer Steven Webb, IT/GIS Manager Scott Sharpston, Logistics Manager Jeff Dempsey, Training Coordinator Robert Vanhooser, and Training Supervisor Danielle Mealer, Executive Assistant Inez Oden

Attorney present: Jay Murrill

Approve Agenda:

Rocky Bell made a motion to approve the agenda. Mark Sims seconded. Chair Lord requested a roll call vote by Inez Oden Motion passed by unanimous vote.

March 2020 Minutes:

Rocky made a motion to waive the reading of the Board Meeting minutes and approve them as written.

Philip Green seconded. Chair Lord requested a roll call vote by Inez Oden. Minutes approved by unanimous vote.

Financial / Revenue Expenditure Report:

Chief Administrative Officer Steven Webb presented a report on account balances and expenditures.

- **Review Financial Summary Report:**

All Board members reviewed the financial reports summary for March 2020

"Excellence in Emergency Communications through Dedication and Pride"

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Review Expenditures/Bank Statements:

- All Board members reviewed the Expenditures/ bank statements for March 2020.

Vote to approve Finance Report and Expenditures: Rocky Bell made a motion to approve the financial report and expenditures. Mark Sims seconded. Chair Jon Lord called for a roll call vote by Inez Oden and entertained motion Motion passed by unanimous vote.

Chairman's Report: Chairman Jon Lord discussed Hazard Duty pay for personnel. Each Board member was given the opportunity to voice opinion in open discussion. Chair Jon Lord called for a roll call vote by Inez Oden and entertained motion. Motion denied by majority vote.

Director's Report:

Director Donnie West reported the status of the facility's progress CAD technology and phone system, IT updates, and dispatch totals. He updated Board on activity status, impact of COVID-19 and postponing Telecommunicator week.

Training Report: Logistics Manager Jeff Dempsey reported on the total training hours for the month of March. Training that was included was from CTO, Professional Training, Rapid SOS, APCO, SHRM, Alabama APCO, Back to Basics courses and training webinars. We had a total of 579.5 training hours.

Unfinished Business:

None at this time

New Business: None at this time

Other Business from Board Members

No comments from Board Members at this time.

Adjourn:

Chair Jon Lord entertained a motion to adjourn. Rocky Bell made a motion to adjourn Mark Sims seconded. Chair Jon Lord entertained a roll call vote by Inez Oden. Chair Jon Lord adjourned the meeting at 2:11 pm.

Recorded By: _____

Approved By: _____