Board Members: Jon Lord, Stevan Parsons, David Smith, Philip Green, Mark Sims, Darryl Tavel, Rocky Bell - JeffCoAl911.org

Board Meeting Minutes

August 18, 2021

The monthly meeting of the Jefferson County 911 Emergency Communications District, Inc. (JC911ECD) was held on Zoom Wednesday, September 8, 2021.

Chairman Jon Lord stated the meeting was advertised in compliance with the Alabama Open Meetings Act. Meeting was advertised in compliance with Alabama open meetings act and pursuant to Governor Kay Ivey’s March 18, 2020 Proclamation related to COVID-19 and the Open Meetings Act. Roll call was conducted by Inez Oden.

Jefferson County 9-1-1 is inviting you to a scheduled Zoom meeting. <https://us02web.zoom.us/j/86133853949?pwd=RThkelhQYW5hUDZSb1FCR003ZzhjZz09>

Meeting ID: 861 3385 3949 Passcode: 455755

Board Members in attendance: Absent:

Chair Jon Lord Mark Sims Philip Green Stevan Parsons

Darryl Tavel

David Smith

Chair Jon Lord stated a quorum was present and opened the meeting at 1:00 p.m.

Staff members in attendance: Director Donnie West, Deputy Director Michael Lee, Chief of Operations Officer Lee Gaither, Chief Administrative Officer Steven Webb, I.T. Manager Scott Sharpton I.T., Logistics Manager Jeff Dempsey, and Training Coordinator Bob Vanhooser.

Attorney present: Jay Murrill

Approve Agenda:

Rocky Bell made a motion to approve the agenda. David Smith seconded. Motion passed by unanimous vote.

August 2021 Minutes:

Darryl Tavel made a motion to waive the reading of the August Board Meeting minutes and approve them as written. Rocky Bell seconded. Minutes approved by unanimous vote.

Financial / Revenue Expenditure Report:

* Review Financial Summary Report:

All Board members reviewed the financial reports summary for August 2021.

**Review Expenditures/Bank Statements**:

* All Board members reviewed the Expenditures bank statements for August 2021.

Vote to approve Finance Report and Expenditures: Darryl Tavel made a motion to approve the financial report and expenditures as emailed. Rocky Bell seconded. Motion passed by unanimous vote to approve financial report as written.

2021-2022 FY Budget

Chair Jon Lord entertained a motion to approve the 2021-2022 Budget. Darryl Tavel made a motion to approve the 2021-2022 FY Budget as written. Rocky Bell seconded. Motion passed by unanimous vote.

Chairman’s Report:

None at this time

Director’s Report:

Monthly Activity Report: Director West presented to monthly activity report for staff for August 2021.

World Games: Director West updated Board on preparations for the World Games that will take place July 7-July 17, 2022.

CARES ACT Funds: We are still waiting funds from the County Commission.

BREMMS: Director West stated that we have nominated an individual for *Telecommunicator of the Year* along with the incidents that led up to their nomination.

Accreditation: We are 65% uploaded on APCO. We will be ready to fully submit by the end of the month to APCO.

Logistics Manager’s Report

Logistics Manager Jeff Dempsey reported on the call and dispatch statistics for August 2021. He also reported on the call duration and volume, incident summaries, and gave an annual comparison of the totals.

Training Report

Training Manager Bob Vanhooser stated there was a total of 1802 training hours for the month of August.

Operation’s Report: Chief of Operation’s Lee Gaither stated that our center has been impacted by COVID-19 again. We currently have (2) two personnel off with COVID-19 and (3) three currently off as caretakers for children with COVID-19. We are back on lock down and have increased safety precautions and cleaning.

IT Manager’s Report:

None at this time

Deputy Director’s Report:

None at this time.

Unfinished Business:

None at this time

New Business:

None at this time

Other Business from Board Members:

Chair Jon Lord stated that we need to move the next Board Meeting to Oct. 20, 2021 due to travel and schedule conflicts. A reminder will be sent out prior to the meeting. Chair Jon Lord also thanked Chief David Smith for his years of service on the Jefferson County 9-1-1 Board and wished him well with his retirement.

David Smith stated he is retiring Nov. 4, 2021 and he has enjoyed his time with the Board. He also thanked the staff of Jefferson County 9-1-1 ECD on a well organized budget.

Adjourn:

Chair Jon Lord entertained a motion to adjourn. Darryl Tavel made a motion to adjourn. Rocky Bell seconded. Chair Jon Lord adjourned the meeting at 1:15 pm.

Recorded By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_