



# Jefferson County 9-1-1 Emergency Communications District, Inc.

P.O. Box 9700 - Birmingham, Alabama 35220

**Director:** *Donnie P. West Jr.*

**Deputy Director:** *Michael G. Lee*

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Board Members: Jon Lord, Stevan Parsons, David Smith, Philip Green, Mark Sims, Darryl Tavel, Rocky Bell - JeffCoAI911.org

## **Board Meeting Minutes June 10, 2020**

The monthly meeting of the Jefferson County 911 Emergency Communications District, Inc. (JC911ECD) was held remotely on Zoom through the following website on Wednesday, June 10, 2020:

ZOOM JEFFCO 911 BOARD MEETING FOR MAY 13, 2020 Join URL:

<https://us02web.zoom.us/j/83976910584?pwd=YkxtV1l6bE9qK1grVHY5TG9qK1hsZz09>

Password: 9MEPxK

Chair Jon Lord stated the meeting was advertised in compliance with the Alabama Open Meetings Act. Meeting was advertised in compliance with Alabama open meetings act and pursuant to Governor Kay Ivey's May 18, 2020 Proclamation related to COVID-19 and the Open Meetings Act. Invocation was performed by Philip Green. No pledge was conducted. Roll call was conducted by Inez Oden.

### **Board Members in attendance:**

Chair Jon Lord  
Philip Green  
Darryl Tavel  
Philip Green  
David Smith

### **Absent:**

Stevan Parsons

**Chair Jon Lord stated a quorum was present and opened the Zoom meeting at 1:02 p.m.**

**Staff members in attendance remotely:** Director Donnie West, Deputy Director Michael Lee, Chief of Operation's Officer Lee Gaither, Chief Administrative Officer Steven Webb, Logistics Manager Jeff Dempsey, Scott Sharpton, I.T. Manager and Training Supervisor, Danielle Mealer.

**Attorney present:** Jay Murrill

### **Approve Agenda:**

Darryl Tavel made a motion to approve the agenda. Rocky Bell. Chair Lord requested a roll call vote by Steven Webb since Inez Oden was absent the meeting and the Motion passed by unanimous vote.

### **May 2020 Minutes:**

Darryl Tavel made a motion to waive the reading of the Board Meeting minutes and approve them as written. Rocky Bell seconded. Chair Lord requested a roll call vote by Steven Webb. Minutes approved by unanimous vote.

### **Financial / Revenue Expenditure Report:**

- **Review Financial Summary Report:**

All Board members reviewed the financial reports summary for May 2020

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*"Excellence in Emergency Communications through Dedication and Pride"*

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### **Review Expenditures/Bank Statements:**

- All Board members reviewed the Expenditures/ bank statements for April 2020.

**Vote to approve Finance Report and Expenditures:** Mark Sims made a motion to approve the financial report and expenditures as emailed. Rocky Bell seconded. Chair Jon Lord called for a roll call vote by Steven Webb. Motion passed by unanimous vote to approve financial report as written and move forward to the Director's Report.

### **Director's Report:**

Director Donnie West reported the Board that Board Member Darryl Tavel assisted the 9-1-1 Center by securing PPE, hand sanitizer, and some cleaning products that were available from the County Commissions Office. Also, the Director has been in contact Commissioner Knight's office re: assistance with the CARES's act for funding and reimbursement for the 9-1-1 Center for COVID-19 expenses. Director West brought the Board up to date regarding the status and impact of COVID-19 on the operations of the center. He stated we were making progress to bring the employees who have been separated in the Board Room downstairs soon. Director West informed the Board that Public Safety Telecommunicators Week was set for June 22 – 26, 2020. He stated that 9-1-1 had plans in place to honor our Telecommunicators and vendors were scheduled to make appearances with different ways to recognize them as well. Michael Lee gave an update on where we stood with the Back-up radio system and Scott Sharpton gave a short update on projects going on in our I.T. Department. Jeff Dempsey presented slides that gave all of the statistics of the calls processed, incidents dispatched and YTD stats from our Communications Center.

### **Unfinished Business:**

None at this time

**New Business:** None at this time

### **Other Business from Board Members**

No comments from Board Members at this time.

### **Adjourn:**

Chair Jon Lord entertained a motion to adjourn. Mark Sims made a motion to adjourn, Rocky Bell seconded. Chair Jon Lord entertained a roll call vote by Steven Webb. Chair Jon Lord adjourned the meeting at 1:31 pm.

**Recorded By:** \_\_\_\_\_

**Approved By:** \_\_\_\_\_